

Council



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda
Date:	Tuesday 19 March 2019
Time:	7.00 pm
Venue:	Conference Chamber West Suffolk House Western Way Bury St Edmunds IP33 3YU
Membership:	All Councillors You are hereby summoned to attend a meeting of the Council to transact the business on the agenda set out below.  Ian Gallin Chief Executive 11 March 2019
The Meeting will be opened with Prayers by the Mayor's Chaplain, The Reverend Canon, Ian Finn, Rector of St Mary's Church, Haverhill. (<i>Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.</i>)	
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
Quorum	Fifteen Members
Committee administrator:	Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk

Public Information



St Edmundsbury
BOROUGH COUNCIL

Venue:	Conference Chamber West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public questions:	<p>Members of the public may ask questions of Members of the Cabinet or any Committee Chairman at ordinary meetings of the Council. 30 minutes will be set aside for persons in the public gallery who live or work in the Borough to ask questions about the work of the Council. 30 minutes will also be set aside for questions at special or extraordinary meetings of the Council, but must be limited to the business to be transacted at that meeting.</p> <p>A person who wishes to speak must register at least fifteen minutes before the time the meeting is scheduled to start. This can be done online by sending the request to democratic.services@westsuffolk.gov.uk or telephoning 01284 757176 or in person by telling the committee administrator present at the meeting.</p> <p>Written questions, detailing the full question to be asked, may be submitted by members of the public to the Service Manager (Democratic Services) no later than 10.00 am on the previous working day to the meeting of the Council. Email: democratic.services@westsuffolk.gov.uk Phone: 01284 757162</p>	
Disabled access:	<p>West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons.</p> <p>Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.</p>	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>	
Personal Information	<p>Any personal information processed by Forest Heath District Council or St Edmundsbury Borough Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.</p>	

Agenda

Procedural Matters

Page No

1. Minutes

1 - 4

To confirm the minutes of the meeting held on 19 February 2019 (copy attached).

2. Mayor's announcements

3. Apologies for Absence

To receive announcements (if any) from the officer advising the Mayor (including apologies for absence)

4. Declarations of Interests

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – Public

5. Leader's Statement

5 - 6

Paper No: **COU/SE/19/003**

(Council Procedure Rules 8.1 – 8.3) Members may ask the Leader questions on the content of both his introductory remarks and the written statement itself.

A total of 30 minutes will be allowed for questions and responses. There will be a limit of five minutes for each question to be asked and answered. A supplementary question arising from the reply may be asked so long as the five minute limit is not exceeded.

6. Public Participation

(Council Procedure Rules Section 6) Members of the public who live or work in the Borough are invited to put one question of not more than five minutes duration. A person who wishes to speak must register at least fifteen minutes before the time the meeting is scheduled to start.*

(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.

Each person may ask **one** question only. A total of **five minutes will be allowed for the question to be put and answered.** One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded.**

Written questions may be submitted by members of the public to the Service Manager (Democratic Services) **no later than 10.00 am on Monday 18 March 2019.** The written notification should **detail the full question** to be asked at the meeting of the Council.)*

*For further information, see Public Information Sheet attached to this agenda.

7. Referrals Report of Recommendations from the Joint Executive (Cabinet) Committee

7 - 48

Report No: **COU/SE/19/004**

Referral from Extraordinary Joint Executive (Cabinet) Committee: 26 February 2019

1. Haverhill Research Park and Suffolk Business Park Investment Fund
Portfolio Holder: Cllr Susan Glossop

Referrals from Joint Executive (Cabinet) Committee: 12 March 2019

(These referrals have been compiled before the meeting of the Joint Executive (Cabinet) Committee on 12 March 2019 and are based on the recommendations contained within each of the reports listed below. Any amendments made by the Joint Executive (Cabinet) Committee to the recommendations within these reports will be notified to Members accordingly).

1. Treasury Management Report 2018/19 and Investment Activity (1 April to 31 December 2018)
Portfolio Holder: Cllr Ian Houlder
2. Former Castle Hill Middle School, Haverhill: Development Brief
Portfolio Holder: Cllr Susan Glossop
3. West Suffolk Joint Pay Policy Statement 2019/2020
Portfolio Holder: Cllr Ian Houlder

8. Questions to Committee Chairmen

Members are invited to ask questions of committee Chairmen on business transacted by their committees since the last ordinary meeting of Council on 19 February 2019.

Committee	Chairman	Dates of meetings
Overview and Scrutiny Committee	Cllr Diane Hind	13 March 2019
Development Control Committee	Cllr Jim Thorndyke	7 March 2019

9. Urgent Questions on Notice

The Council will consider any urgent questions on notice that were notified to the Service Manager (Democratic Services) by 11am on the day of the meeting.

10. Report on Special Urgency

Part 4, Access to Information Procedural Rules, of the Constitution (paragraph 18.3) requires the Leader of the Council to submit quarterly reports to the Council on the Executive decisions taken (if any) in the circumstances set out in Rule 17, Special urgency in the preceding three months.

Accordingly, the Leader of the Council reports that no executive decisions have been taken under the Special Urgency provisions of the Constitution.

11. Recognising the History of St Edmundsbury Borough Council 49 - 56

Report No: **COU/SE/19/005**

12. Presentation of Long Service Awards 57 - 60

Paper No: **COU/SE/19/006**

13. Vote of Thanks to the Retiring Mayor, Deputy Mayor and Mayor's Chaplain

As there will be no further meetings of St Edmundsbury Borough Council prior to its dissolution on 31 March 2019, the Council will be asked to consider separate Votes of Thanks to the retiring Mayor and Deputy Mayor who will remain in office until 31 March 2019.

Note: The current Mayor of St Edmundsbury Borough Council and Chairman of Forest Heath District Council will be the nominated civic representatives of the new West Suffolk Council until the new Council's Annual General Meeting on 22 May 2019.

Recognition will also be given to the Mayor's Chaplain.

(a) Retiring Mayor

(At this point, the Deputy Mayor will take the Chair.)

Councillor John Griffiths will move,

"That the Council, in recognising the most able and diligent manner in which the retiring Mayor, Councillor Margaret Marks has carried out the duties of Mayor of the Borough during the past year, record its thanks and deep appreciation of her services as Mayor."

Councillor Julia Wakelam will second.

The Deputy Mayor will then put the motion to the vote and, on its being carried by a show of hands **the Deputy Mayor will then present Councillor Margaret Marks with her past Mayor's Badge**. Councillor Marks will then acknowledge her year in office.

(The Mayor will then re-take the Chair.)

(b) Deputy Mayor

Councillor John Griffiths will move,

"That the Council, in recognising the most able and diligent manner in which the retiring Deputy Mayor, Councillor Patrick Chung has carried out the duties of Deputy Mayor of the Borough during the past year, record its thanks and deep appreciation of his services as Deputy Mayor."

Councillor Sarah Stamp will second.

The Mayor will then put the motion to the vote and, on its being carried by a show of hands, Councillor Patrick Chung will then acknowledge his year in office.

(c) Mayor's Chaplain

The Mayor will acknowledge the work during her term of office of her Chaplain, Reverend Canon Ian Finn, and upon doing so, **will present him with his embroidered badge**.

14. Mayor's Closing Remarks

The Mayor will make her closing remarks to signify the dissolution of St Edmundsbury Borough Council, which will be replaced by the creation of West Suffolk Council from 1 April 2019.